

# High Impact Medicine Privacy Notice

## Who we are and how to contact us

We are High Impact Medicine, and are the data controller for your personal data. You can contact us via email at [highimpactmedicine@gmail.com](mailto:highimpactmedicine@gmail.com)

## Why we process your data

Purpose	Legal basis
Maintaining members' personal details (e.g. name and preferred contact details, year of study, location), including to communicate with you.  Maintaining a formal record of your activities with us.  Managing events and attendance at events, for example knowing who to invite to an online social.  Selecting and training members e.g. chapter committees and the High Impact Medicine National Team  Responding to and managing feedback, complaints and other communications to or involving us.  Delivering services you request or accommodating for special requirements.  Improving the quality of services we deliver and the effectiveness of our operations.  Recruiting High Impact Medicine presidents, committee members, reps and other volunteers	Our legitimate interest in order to manage membership, committees, events, communications, publicity and enabling the initiative to run effectively and efficiently
Complying with laws and regulations, for example to prevent fraud or process taxes.	Our legal obligations
Carrying out obligations arising from contracts with you.	The contract we have with you
Sending you marketing communications such as emails or social media messages.	Your consent (which you may withdraw by contacting us)

Creating and publishing marketing materials for publicity purposes relating to the movement, such as posting a photo of you at a social on Instagram.	
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### How long we store your data

Category	How long is it held?
Data where we have your consent, such as mailing list data	Until you withdraw your consent.
Data we need to keep to comply with a legal obligation, such as tax or accounting records	Until the end of the academic year after the legal obligation no longer requires us to hold the data. For most subcategories that is 6 years.
Data we need to keep for the establishment, exercise or defence of legal claims, such as communications relating to a complaint	Until the end of the academic year after we no longer need it for the establishment, exercise or defence of legal claims.
All other data	Until the end of the academic year.

### Your rights

As a data subject, you have several data protection rights which you can exercise by contacting us:

- Access to personal data - you can ask us for a copy of data we hold about you
- Rectification of personal data - you can ask us to correct data we hold about you
- Erasure of personal data - you can ask us to delete data we hold about you
- Restriction of processing of personal data - you can ask us to stop processing data we hold about you
- Lodging a complaint with the Commissioner - if you are unhappy with how we have handled your data or with the response received from us, you can lodge a complaint with the ICO at Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

These rights are not absolute and may be limited in some cases. For a full explanation of your rights as a data subject visit the ICO website or contact us.